Techniques to gather data:

* Observation
* Reading

Question to ask the stakeholders:

* Staff
  + Tell us more about the school
  + Problems they are dealing with
  + The events that happen at the school and what they do
* Students
  + Do they want to participate in the building of the website
  + What’s the school like
* Parents
  + Are they ok with having picture of their children on the internet
* Users
  + What features would they like
  + Beta testing
  + Usability of the website
* Project Manager
  + What do you need to manage the team affectively
* Dev Team
  + What do you need to make a good website
* Funders
  + Would they like to sponsor a website for a good cause (Probably going the NPO route)
* Drift Sands
  + What information would they like included in the website
* Government
  + How to get a certificate to show this is the schools actual website

Requirements gathering documents (**a detailed list of what's needed to complete the project on time, within budget, and all requested features and functions)**:

* Price of hosting
* Funds available
* Needed features
* Extra feature they would like to add
* Need website functionality.
* What information should be displayed
* The color pallet of the website